

**CLAY COMMUNITY SCHOOLS
REGULAR SESSION SCHOOL BOARD MEETING
Thursday, February 8, 2018
7:30 P.M.**

Notice is hereby given that the Clay Community Schools Board of Trustees will meet in regular session on Thursday, February 8, 2018, at 7:30 p.m. in the Board Room of the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834.

AGENDA

- I. Call to Order
- II. Consent Agenda
 - A. Claims
 - B. Board Meetings
 - C. Field Trips
 - D. Personnel
- III. Comments from Patrons
- IV. Old Business
 - A. Building Project Update
- V. Superintendent's Report
- VI. New Business
 - A. I-70 CCS Bus Restriction Report
 - B. Report on the Transfer of Money from One Fund to Another
 - C. Questions Regarding the 1:1 Laptops Report
 - D. Annual Financial Report
 - E. Outstanding Check Report
 - F. 2018 Summer School Course Offerings
 - G. Adult Education Grant Application
 - H. Board Policy Appendix N – Clay Community Schools Material Selection Policy – Revision – First Reading
 - I. 2-Hour Delay Waiver for Classified Instructional and Office Staff
 - J. Recommendation to Adjust the 3rd and 4th Grading Periods of the 2017-18 CCS School Calendar
 - K. Request for Permission to Solicit Bids for Desktop Computers at CA, CCHS, NCMS, and NHS
 - L. Request for Permission to Solicit Bids for Student Devices (Chromebooks)
 - M. All Stars Middle School Grant Application Request

VII. Board Member Comments

VIII. Future Agenda Items

IX. Adjournment

BOARD MEETING ITEMS 2/8/2018

I. Call to Order – Pledge and Prayer

II. Consent Agenda

A. Claims

Claims will be sent under separate cover, and approval is recommended.

B. Board Meetings

Enclosed are the school board minutes for the following meetings, and approval is recommended:

Board of Finance Meeting: January 11, 2018

Regular Session: January 11, 2018

Executive Session: January 11, 2018

Green Reference Page _____

C. Field Trips

1) Northview High School second-year automotive students to the Chicago Auto Show, Chicago, Illinois, February 15, 2018, requiring out-of-state travel.

2) Northview High School DECA Club members to Indianapolis, Indiana, March 4-6, 2018, requiring overnight stay.

3) Clay City Jr/Sr High School FCCLA Club members to Horizon Convention Center, Muncie, Indiana, March 8-10, 2018, requiring overnight stay.

4) Clay City Jr/Sr High School BPA Club members to Marriott Downtown, Indianapolis, Indiana, March 11-13, 2018, requiring overnight stay.

Green Reference Page _____

D. Personnel

Enclosed are the personnel items, and approval is recommended.

Pink Reference Page _____

Motion _____

Second _____

Discussion _____

Vote _____

III. Comments from Patrons

IV. Old Business

A. Building Project Update

An update of the building project will be provided at the board meeting.

V. Superintendent's Report

VI. New Business

A. I-70 CCS Bus Restriction Report

At the November 9, 2017, board meeting, Mr. Ron Scherb questioned the rationale for CCS prohibiting school buses from traveling on I-70. At the January 11, 2018, board meeting, Mr. Scherb asked that additional information about this issue be provided at the February board meeting. Information is included in the board packet regarding this agenda item, and further information will be shared at the board meeting.

Yellow Reference Page _____

B. Report on the Transfer of Money from One Fund to Another

At the January 11, 2018, board meeting, Mr. Ron Scherb asked how money is transferred from one fund to another. Mr. Mark Shayotovich, Director of Business Affairs, will provide this information to the Board.

C. Questions Regarding the 1:1 Laptops Report

At the November 9, 2017, board meeting, Mr. Mark Shayotovich, Director of Business Affairs, provided the Board with a report on the 1:1 laptops. At the January 11, 2018, board meeting, Mr. Ron Scherb asked that this item be placed on the February board agenda so additional questions could be asked. Mr. Shayotovich will be available to entertain these questions.

D. Annual Financial Report

Mark Shayotovich will present the annual financial report at this school board meeting. The report will be sent electronically to board members on Monday or Tuesday prior to the Thursday board meeting.

E. Outstanding Check Report

Enclosed is a list of checks that have not been cashed and need to be canceled. The Business Department reviews a list of outstanding checks each year, and checks that are more than 2 years old are written off. The Business Department sends out reminder letters to people who haven't cashed their checks, and a reminder is printed on the checks stating that the checks will become void on December 31 two years after their date of issue. Your approval is recommended.

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Motion _____

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Discussion _____

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F. 2018 Summer School Course Offerings

Enclosed is a list of proposed summer school course offerings. Dates and times will be set once the last day of school is known. Courses are always offered at Clay City Jr/Sr High School, but enrollment numbers would determine if the

courses can be held there or not. Clay City students are always welcome to attend the Northview classes. Your approval of the proposed summer school course offerings is recommended.

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Motion _____
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Discussion _____
Vote _____

G. Adult Education Grant Application

Mr. Chris Ross, Assistant Principal/Director of Secondary At-Risk Programs, is requesting permission to apply for an adult education grant. Your approval is recommended.

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Motion _____
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Discussion _____
Vote _____

H. Board Policy Appendix N – Clay Community Schools Material Selection Policy – Revision – First Reading

Information is included in the board packet regarding a recommendation to revise Board Policy Appendix N – Clay Community Schools Material Selection Policy. This is a first reading, so no vote is necessary.

Yellow Reference Page _____

I. 2-Hour Delay Waiver for Classified Instructional and Office Staff

As per the Classified Handbook, it is recommended that the Board waive the 2-hour delay time missed by Category II and III Classified Instructional and Office Staff for the following dates: January 8, 17, and 18, 2018. Your approval is recommended.

Motion _____
Second _____
Discussion _____
Vote _____

J. Recommendation to Adjust the 3rd and 4th Grading Periods of the 2017-18 CCS School Calendar

A redline 2017-18 CCS calendar is included in the board packet. Because school was canceled three days in January due to inclement weather, there is a need to adjust the 3rd and 4th grading periods this semester. Several 2-hour delays and the additional time needed for Part 1 ISTEP+ testing contributed to the need for additional days during the 3rd grading period. After talking with the

CCCTA leadership and reviewing the calendar, it is recommended that the Board approve the proposed changes to the calendar.

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Motion _____

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Discussion _____

Vote _____

K. Request for Permission to Solicit Bids for Desktop Computers at CA, CCHS, NCMS, and NHS

Included in the board packet is information from Mr. Bill Milner, Director of Technology, and Mr. Mark Shayotovich, Director of Business Affairs, regarding a request for permission to solicit bids for desktop computers at CA, CCHS, NCMS, and NHS. Your approval of this request is recommended.

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Motion _____

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Discussion _____

Vote _____

L. Request for Permission to Solicit Bids for Student Devices (Chromebooks)

Included in the board packet is information from Mr. Bill Milner, Director of Technology, and Mr. Mark Shayotovich, Director of Business Affairs, regarding a request for permission to solicit bids for student devices (Chromebooks) at CA, CCHS, NCMS, and NHS. Your approval of this request is recommended.

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Motion _____

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Discussion _____

Vote _____

M. All Stars Middle School Grant Application Request

Mrs. Kathy Knust, Curriculum and Grants Coordinator, is requesting permission to apply for the All Stars Middle School Grant. Your approval is recommended.

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Motion _____
Second _____
Discussion _____
Vote _____

VII. Board Member Comments

VIII. Future Agenda Items

IX. Adjournment